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INSTRUCTION BOOK



OUTSTANDING FEATURES

OUR MOST COMPLETE COMPACT TYPEWRITER
Exclusive-Specially designed to use, to carry and to store with greatest ease. Take it, type on it, anywhere. Our finest "compact".

FINGERTIP CONTROL PANEL

Specially designed for the easiest operation ever. You can select the ribbon color; set, control and clear tabulator columns; adjust the touch of the keys; space; shift; release margins; release jammed key and back space...all directly from the keyboard and every control is at your fingertips.

SIMPLIFIED PAPER HANDLING

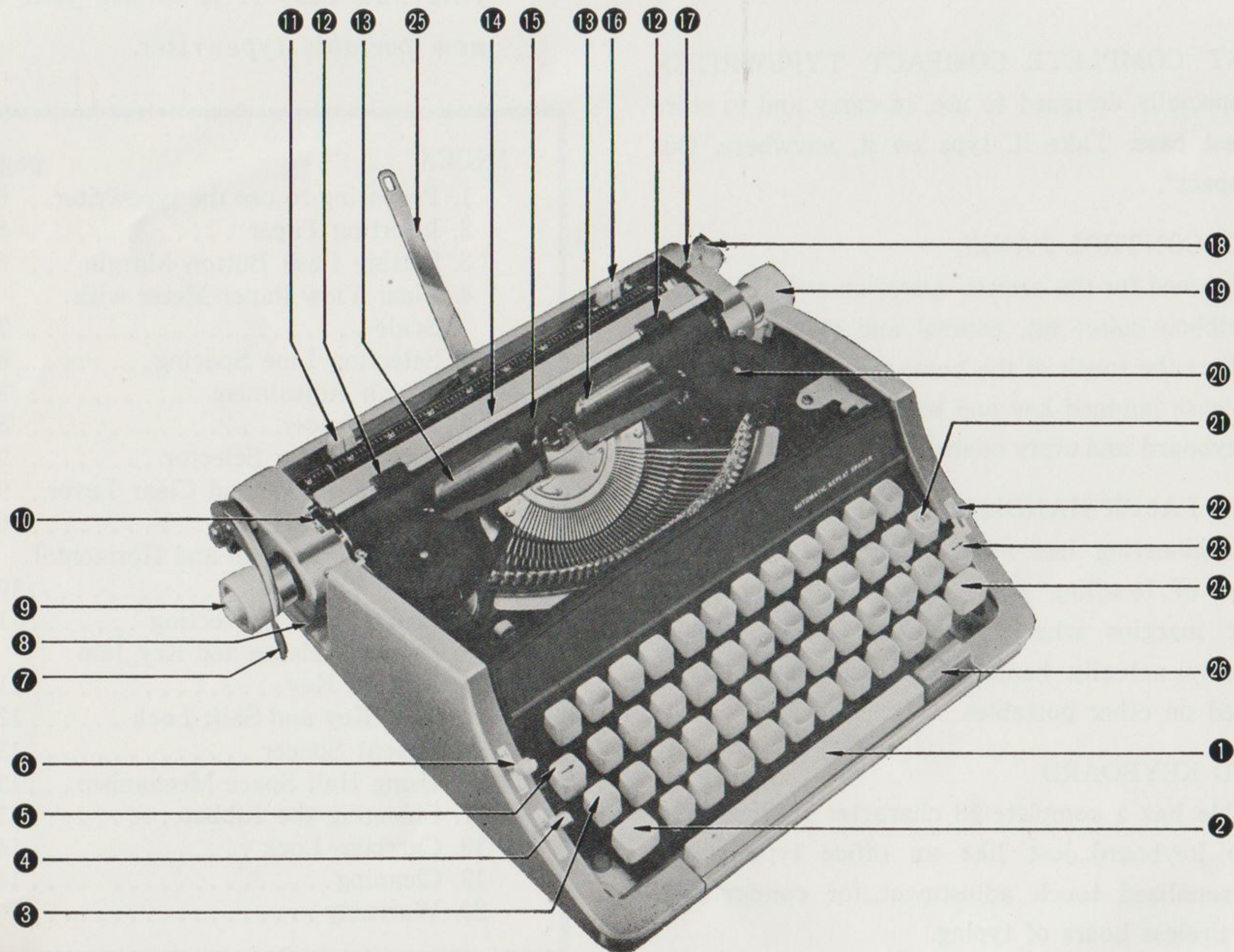
Advanced engineering has made possible a completely new method of handling paper. You can insert paper straight...set margins where you want them.....make erasures easily...actually handle the paper fewer times than required on other portables.

STANDARD KEYBOARD

Your portable has a complete 88 character keyboard..... a full size keyboard...just like an office typewriter... plus a personalized touch adjustment...for comfortable, responsive, tireless hours of typing.

On the following pages you will find how easy it is to use your new portable typewriter.

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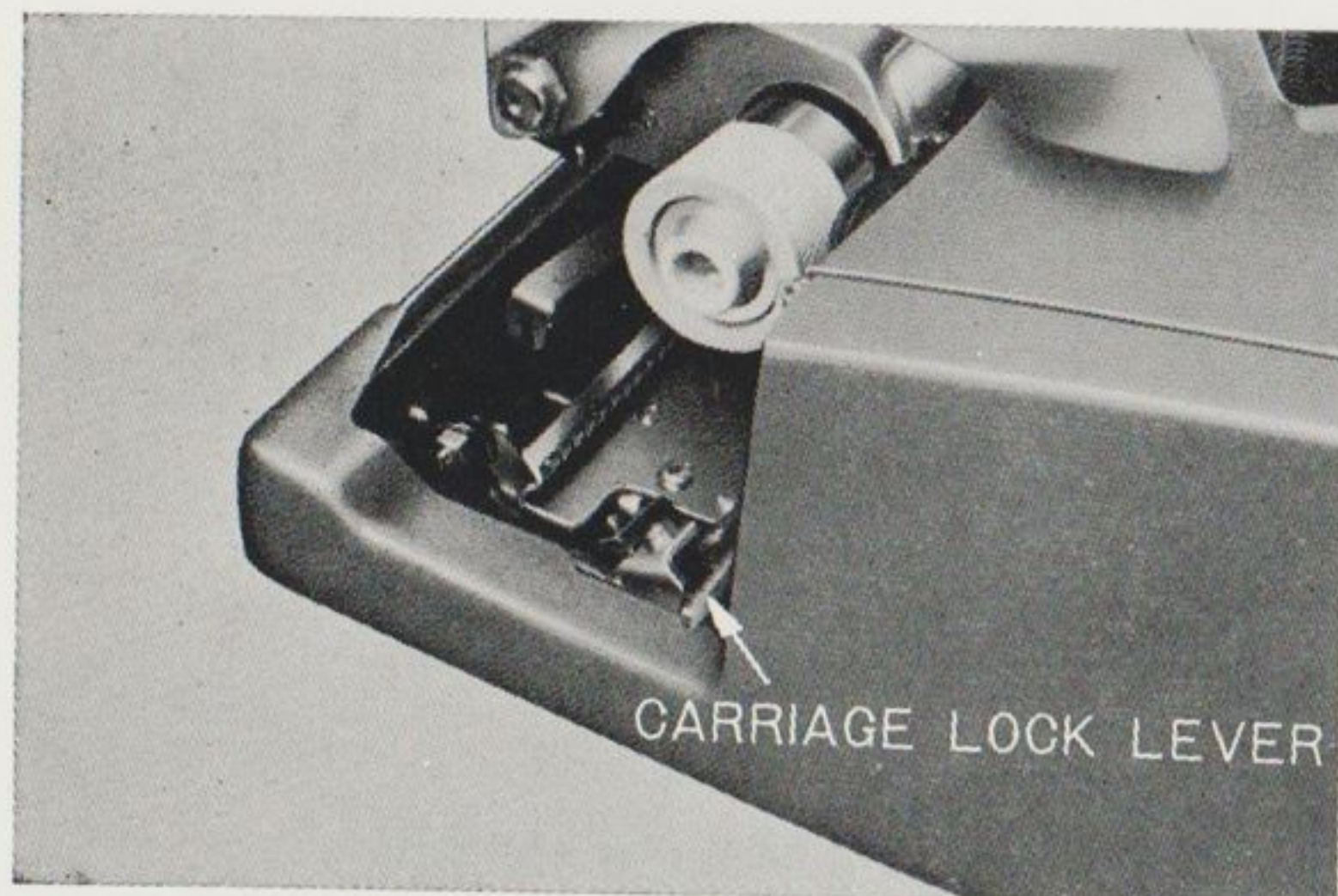


OUTSTANDING FEATURES

1. Space Bar
2. Shift Key (Shift Lock Release Key)
3. Shift Lock Key
4. Tabulator Set Clear Lever
5. Back Spacer
6. Touch Selector
7. Carriage Return Lever
8. Carriage Lock
9. Variable Platen with Platen Release Button
10. Line Space Selector (Platen Release)
11. Push Button Margin (Left)
12. Paper Feed Roller
13. Clear View Paper Meter With Scale
14. Paper Bail With Scale
15. Ribbon Vibrator
16. Push Button Margin (Right)
17. Paper Release Lever
18. Carriage Release Button
19. Platen Knob
20. Ribbon (Automatic Ribbon Reverse)
21. Tabulator Key
22. Ribbon Color Selector
23. Margin Release and Key Jam Release Key
24. Shift Key (Shift Lock Release Key)
25. Paper Support Arm.
26. Repeat Spacer



1. Preparing to Use the Typewriter.

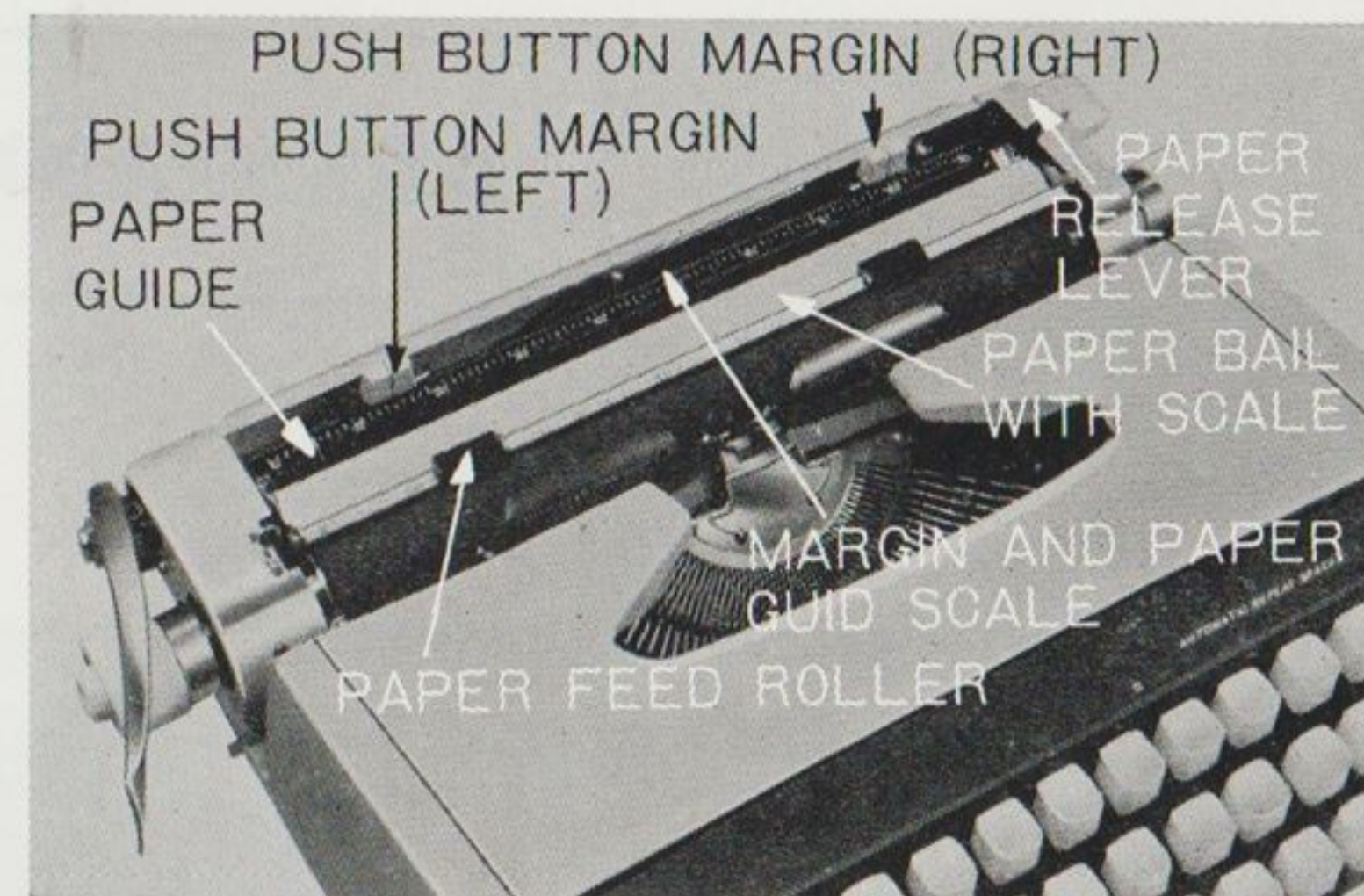


- a) Remove from portable carrying case.
- b) Unlock carriage by pushing lever down.
- c) Raise carriage return lever.

2. Inserting Paper

- a) Insert paper behind platen.
- b) Roll paper in by turning the knob.
- c) If paper has not rolled in straight, pull paper release lever forward and straighten paper.
- d) Lift paper bail, and pass paper under and lower bail over the paper.

3. Setting Push Button Margins.



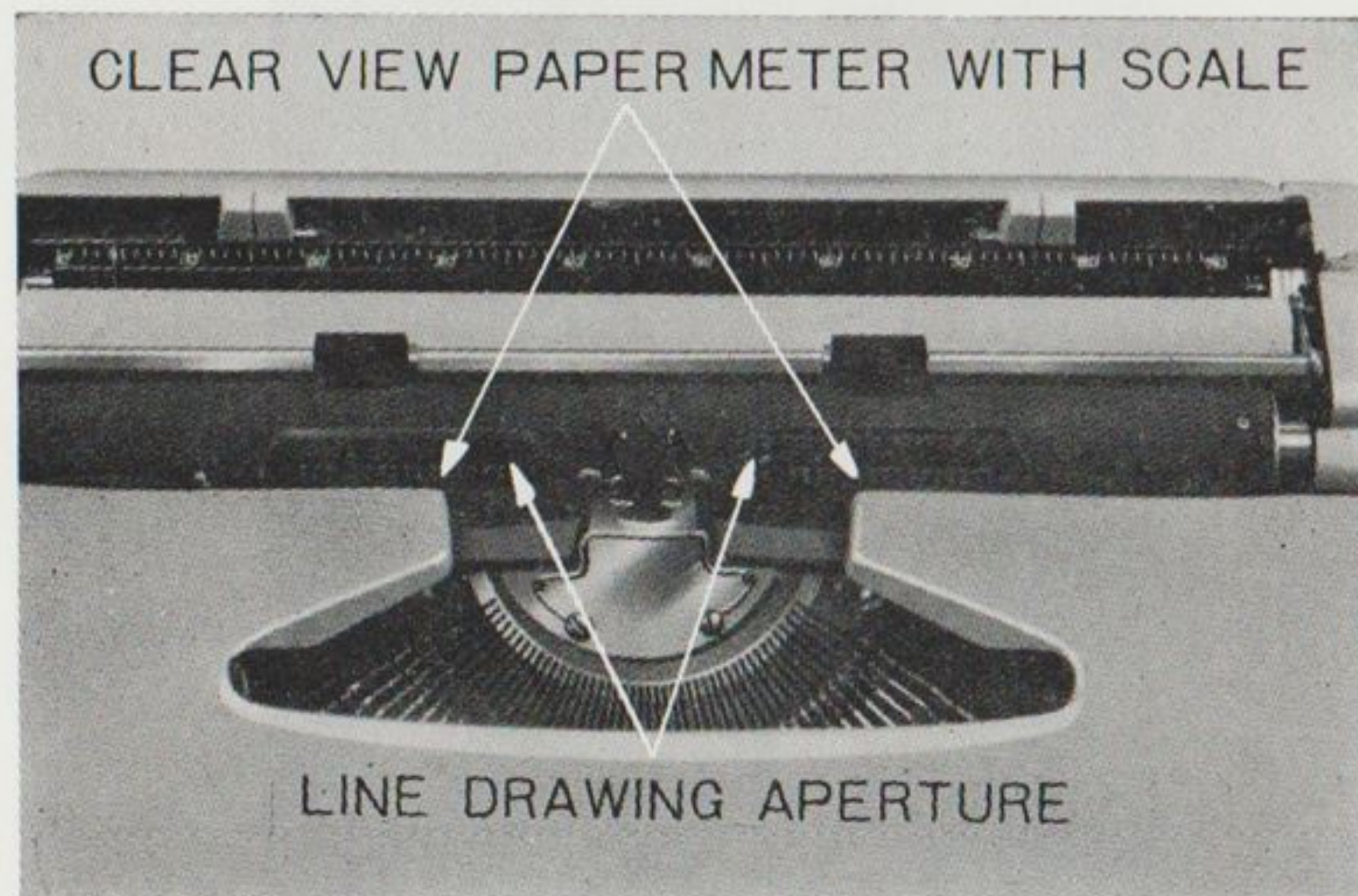
- a) The paper bail scale corresponds exactly with the margin, and paper guide scale.
- b) Select margins by reading paper bail scale in relation to the inserted typing paper and set your left and right push button margins at corresponding numbers on the margin scale.

To move the push button margin, depress with forefinger and release at selected margins.

- c) Use the paper guide to get uniform margin. If a margin of 10 spaces is desired, set paper guide to 0 and set left push button margin to 10 on the margin scale.

Paper guide can be set to any position between 0 to 25 of the margin and paper guide scale.

4. Clear View Paper Meter with Scale.



The clear view paper meter with scale is at the left and right of the ribbon vibrator.

It is transparent to enable you to see the typing line in case you wish to trace back for errors in typing.

The paper meter also has a scale running horizontally and spaced so that the space indices are aligned with the center of each typed letter.

When you have moved the typing paper for corrections, or any other reason, and have lost the former position of the typing line, the scale enables you to find the approximate former position.

To line up the typing paper to the former typing line, position paper so that the typing line sits just over the horizontal red line of the scale.

The scale is made so that bottom part of letters such as H, M, L, h, m, and I lie on the horizontal red line.

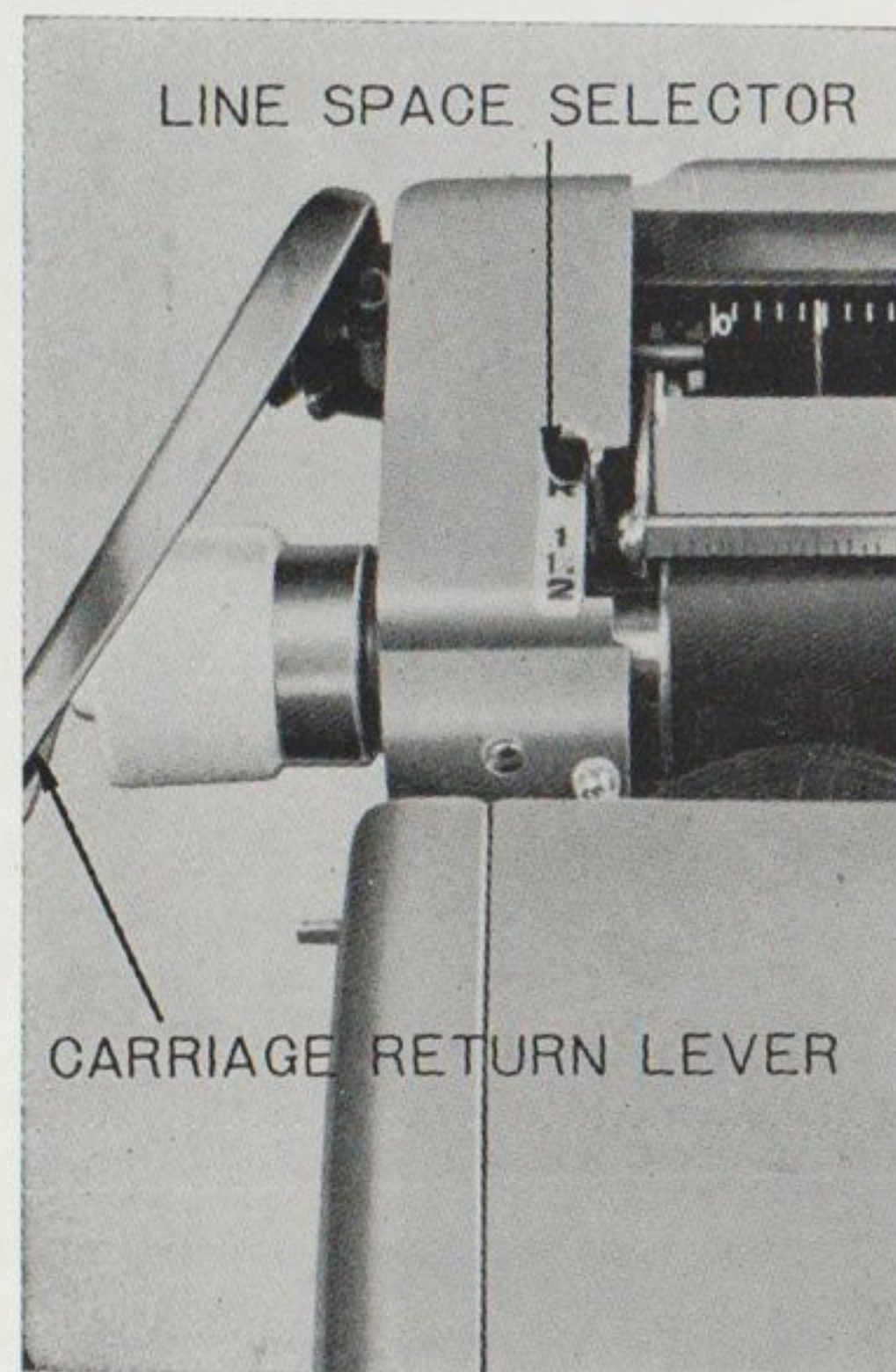
For vertical alignment of the typing, align the vertical spacing indices of the scale with the center of the type. It is easiest to get vertical alignment by using the letters "I" and "i". The clear view paper meter with scale also serves the purpose of holding typing paper against the platen to prevent slack between typing paper and platen. This serves to minimize irregular line spacing due to the floating of the typing paper.

5. Selecting Line Spacing.

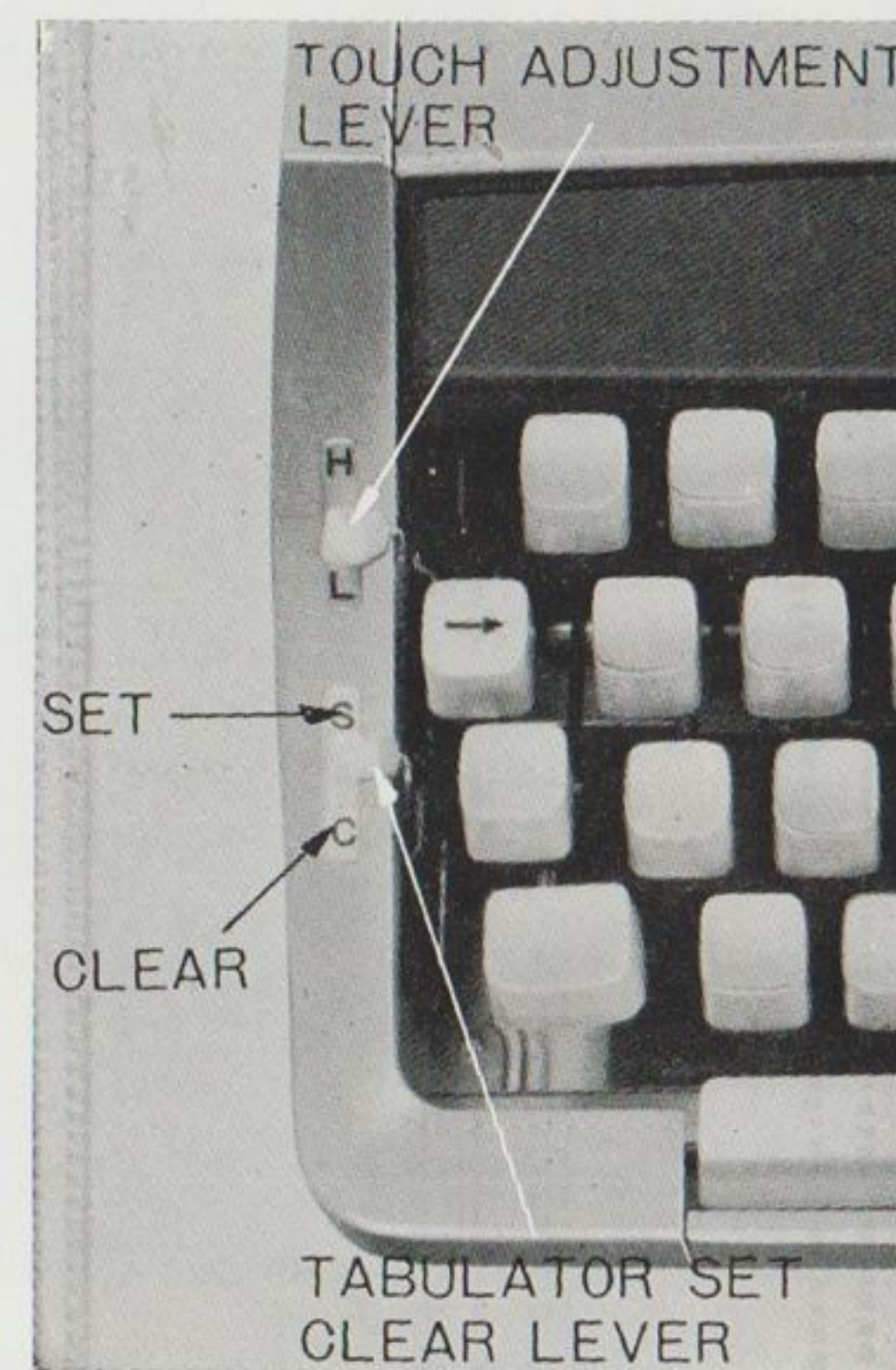
a) Set line space selector to desired line, spacing from one to two lines with half spacing in between.

b) At "R" the platen is released from the carriage return lever and will not space when carriage return lever is stroked.

However, the platen retains its line spacing when it is rolled manually. This allows you to type on a different line and then return to the original line and continue typing. Set lever at "R". Roll platen to new line. Type. Set lever at previous line space setting. Roll platen back to original line.



6. Touch Adjustment.

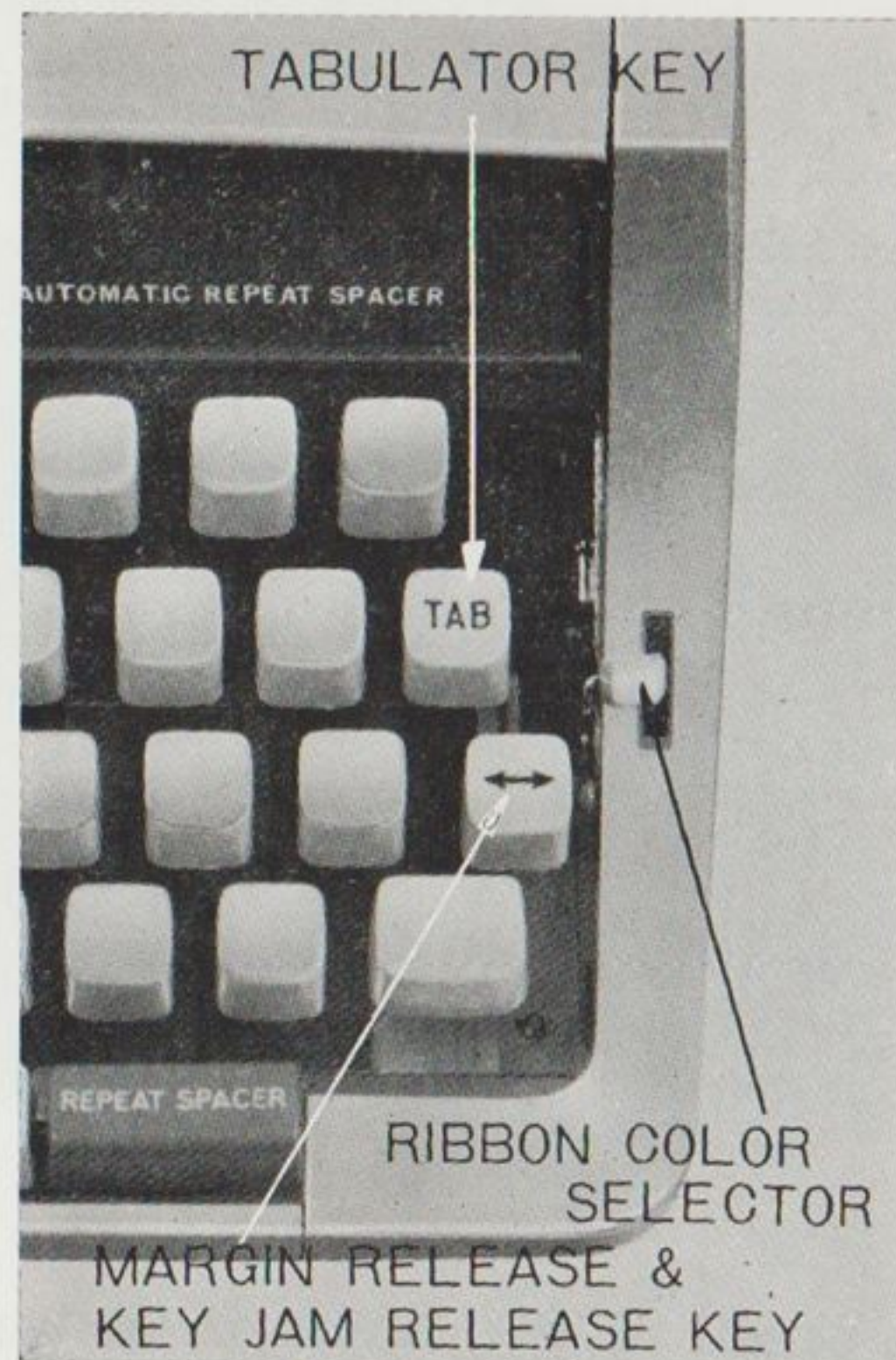


a) Set touch adjustment lever to light (L), or heavy (H), or any intermediate tension to suit your own personal touch.

7. Back Spacer

a) When you miss or skip a letter while typing, use the back space key. Carriage moves back one space for each depression.

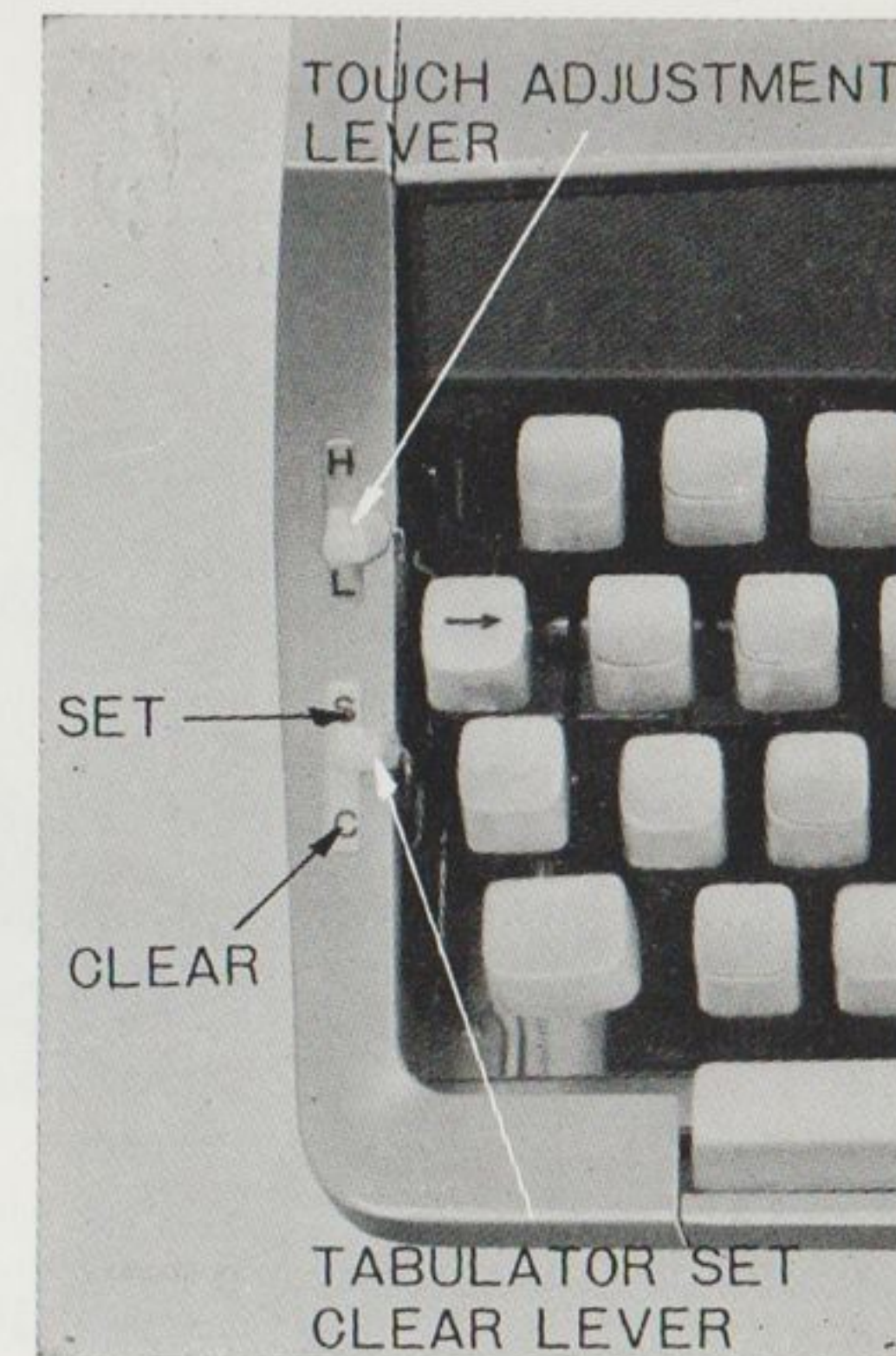
8. Ribbon Color Selector



Use ribbon color selector as follows:

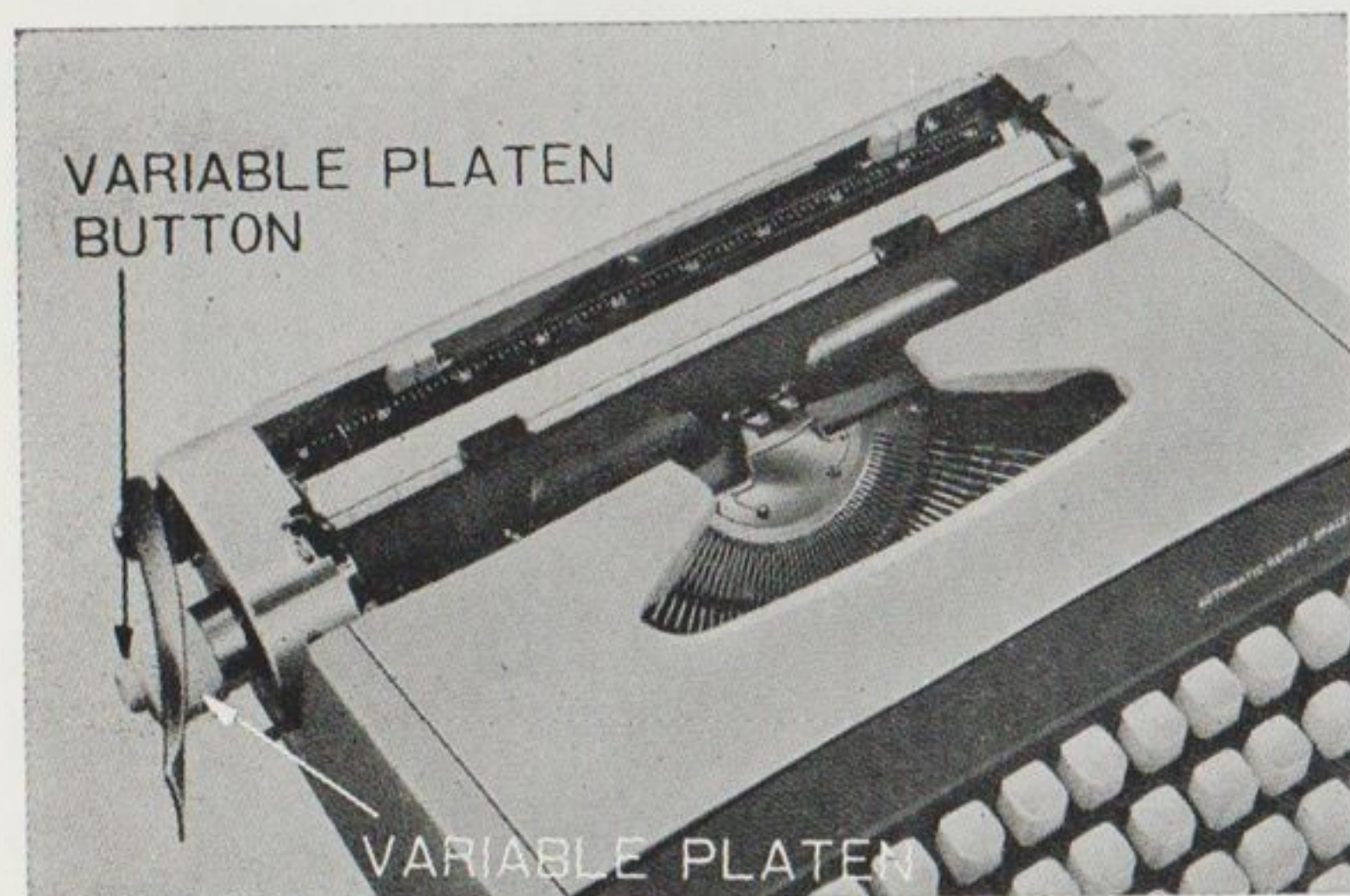
1. For black (upper part of ribbon), set selector lever to black indicator.
2. For red (lower part of ribbon), set selector lever to red indicator.
3. For stencil typing, set selector lever to white indicator.

9. Tabulator Set and Clear Lever.



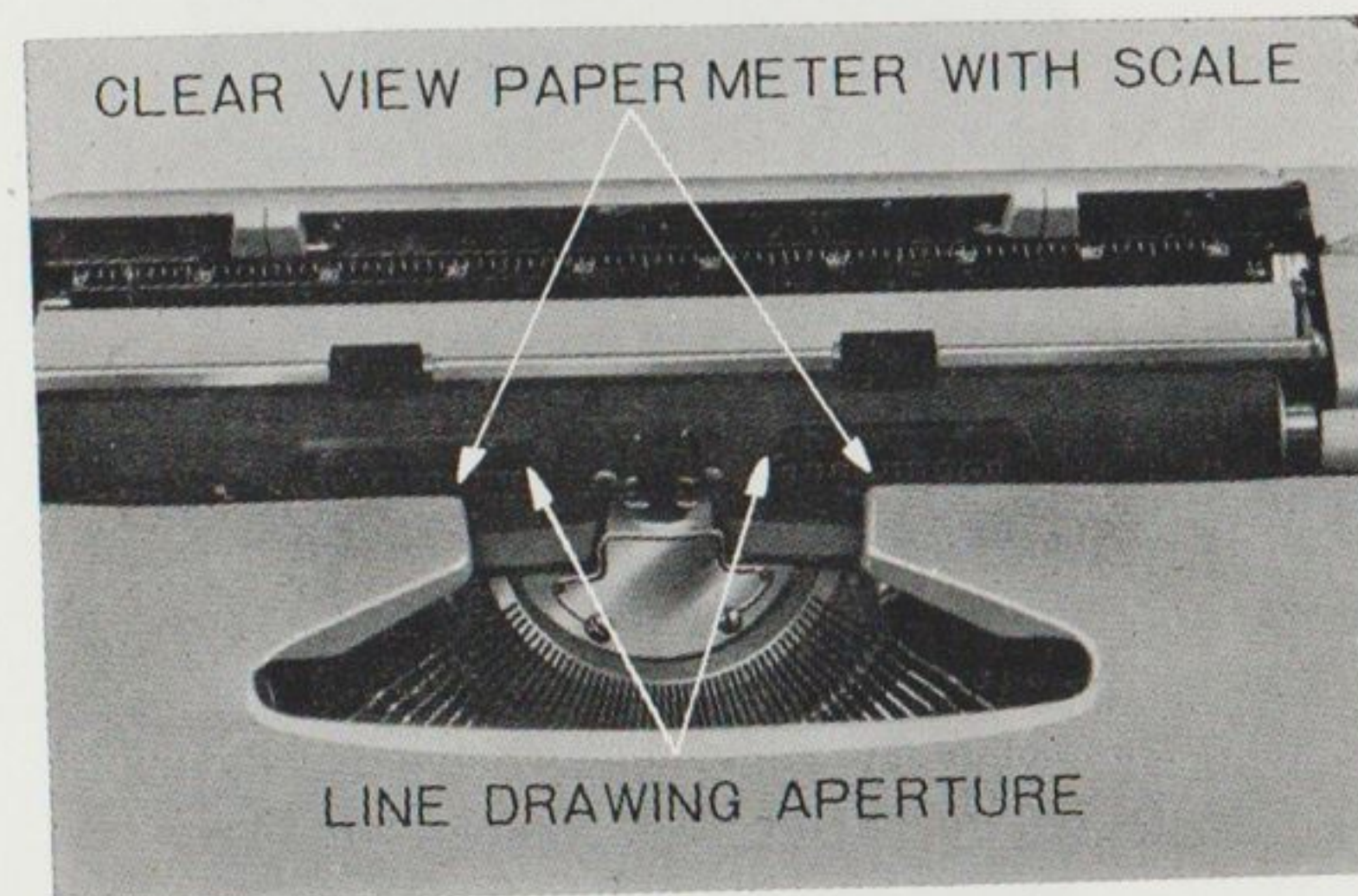
- a) To set tabulator stops, move carriage to desired position and push tabulator set clear lever at "S" position.
Any number of tabulator stops can be set as needed.
- b) Depress tabulator key to move carriage.
- c) To clear tabulator stops, move carriage to position at which tabulator stops have been set, and pull tabulator set-clear lever forward to "C" position.

10. Variable Platen.



The variable platen button releases platen completely so that it revolves freely. Use when lining up typing line for corrections and insertions. To operate, push platen release button in toward platen and while keeping it in depressed position, turn right platen knob with your right hand.

11. Drawing Vertical and Horizontal Lines.



Insert pencil point into right or left line drawing aperture of the clear view paper meter, and move carriage from left to right or right to left to draw horizontal line. For vertical line drawing, turn platen by using right or left platen knob.

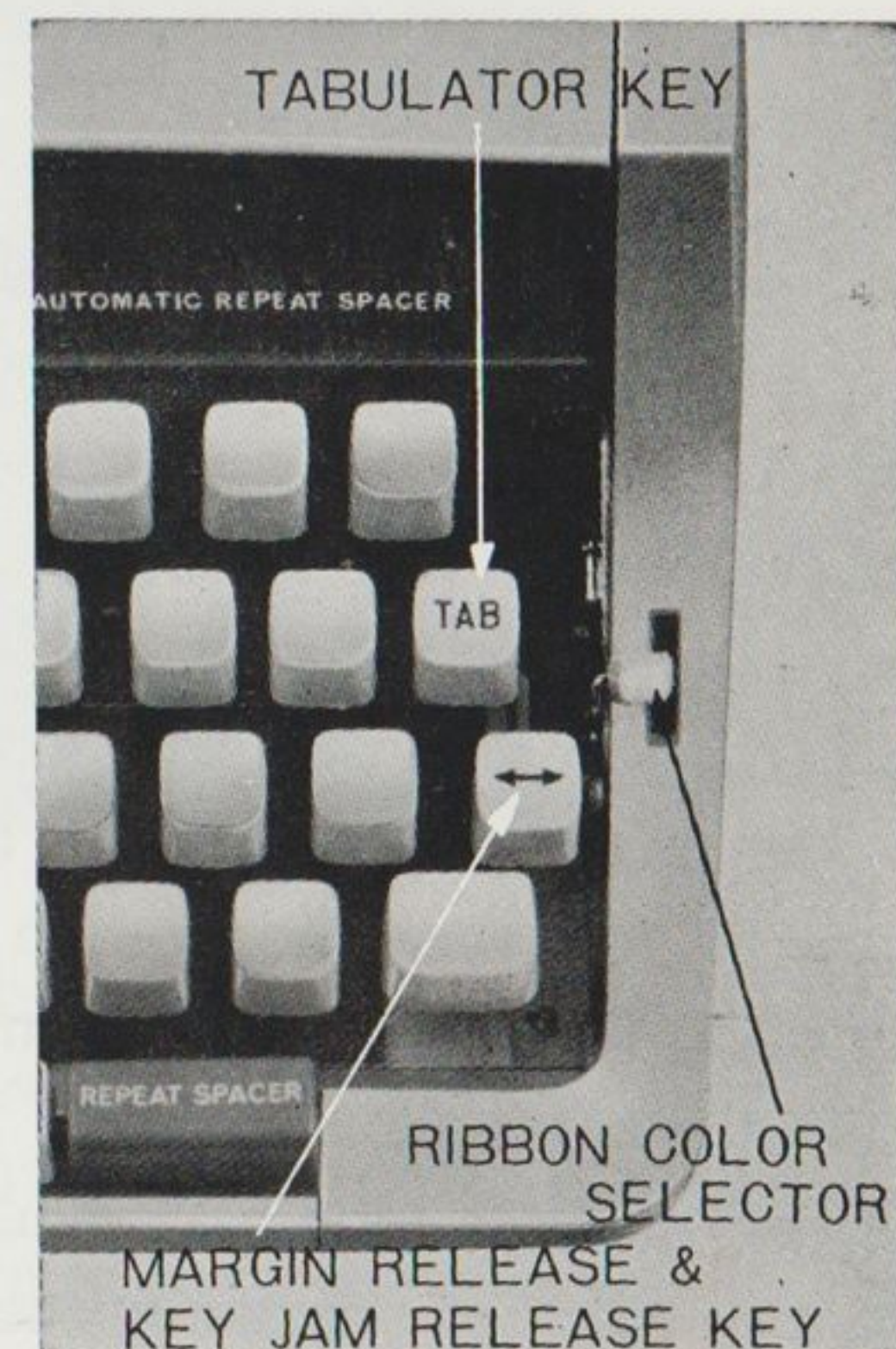
12. Erasing and Correcting



First move the carriage to extreme left or right side to prevent erasure dust falling into typing mechanism.

Erase the mistyped word without taking the paper out of the platen. After erasing, return carriage and platen to desired position to retype correct word in, or continue typing.

13. Margin Release and Key Jam Release Key



- a) The margin release disengages the margin to the left and right as you approach the end of the line while typing and also releases jammed keys.
- b) The warning bell rings 8 spaces before the type bars automatically lock at the position where you have set the right push button margin after bell rings, you will be able to type 7 letters including spacing between words.

- c) If you have to type beyond the right margin, depress the margin release key and you will be able to continue typing to the extreme end of the platen.
- d) When you wish to type before the left margin, move carriage until it stops at left margin, press the margin release key and move carriage to left past the margin stop. In typing back, the left push button margin will not stop the carriage.
- e) When two or more type bars jam, press the key jam release key (margin release key) and the jammed type bars will become disengaged automatically.

14. Shift Key and Shift Lock Key



- a) Use shift keys to type capitals and upper case type.
Shift with little finger of hand opposite to the striking hand.
- b) When you wish to type capital letters and upper case type consecutively, lock shift key by depressing the shift lock key.
Unlock by depressing the left or right shift key, whichever is most convenient to proceed with the next stroke.

15. Repeat Spacer

Press down and hold repeat spacer to continue to desired writing point.

Release key when wish to stop.

16. Using Half Space Mechanism

Your typewriter is equipped with a half-space mechanism useful for inserting a missed letter and making corrections. The half-space is obtained by depressing the space bar and typing in the desired letter, while keeping the space bar depressed. To type in a missed letter in a word, proceed as follows:

- a) Erase word out completely.
- b) Return typewriter carriage to last letter of word preceding the word to be correctly inserted.
- c) Depress space bar once.
- d) Depress space bar again, but keep it depressed and type first letter of word.

Release space bar.

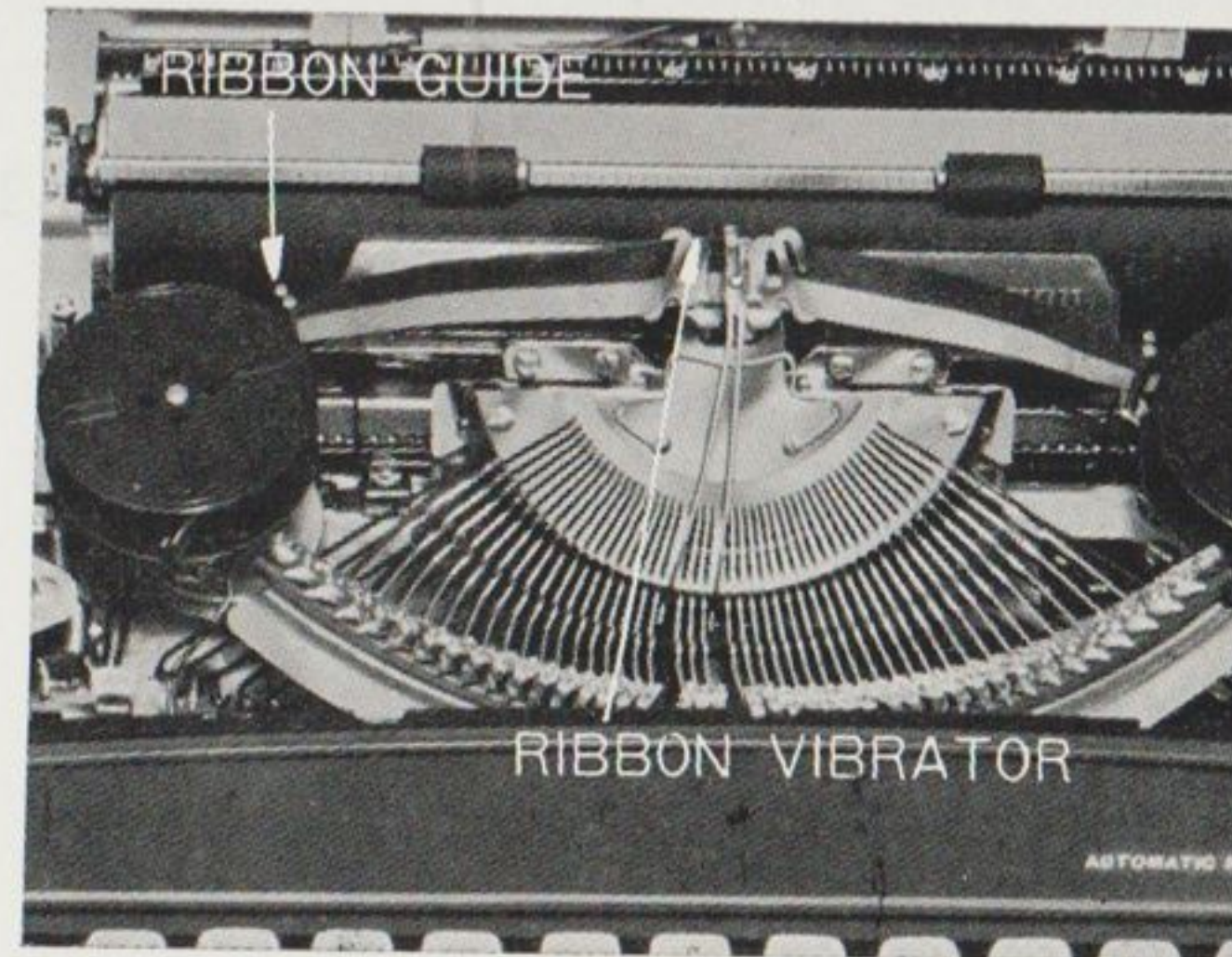
- e) Repeat step until word is completely typed.

Example:

Your new typewriter s wonderful (wrong)

Your new typewriter is wonderful (corrected)

17. Changing the Ribbon



- a) Remove top cover by pulling it up.
- b) Wind the worn ribbon onto left, or right, spool by turning either ribbon spool with forefinger.

- c) Depress shift lock key and set ribbon selector button to red and then depress any two keys, such as "T" and "Y" together so that they jam and keep ribbon vibrator in raised position. This makes ribbon more accessible and easier to remove ribbon from the ribbon vibrator.

Push ribbon up with both hands and pass bottom of ribbon through slots of the ribbon vibrator. Then pull ribbon down until it comes completely out of the slots. Raise ribbon up, free of the ribbon vibrator.

- d) Open up spool catches and remove both spools. Unhook ribbon from the empty spool. Dispose of spool with the worn ribbon.
- e) Hook new ribbon onto empty spool and wind manually until the stopper rivet on the ribbon is wound into the spool.
- f) Open up spool catch and place new ribbon spool onto left spool holder shaft so that red portion of ribbon is at the bottom and spool unwinds in clockwise direction. Place the other spool onto right spool holder shaft.
- g) Take away unnecessary slack in ribbon by winding either spools and pass ribbon through left and right ribbon guides. Insert ribbon behind ribbon vibrator and push top edge of ribbon through slots of ribbon vibrator. Pull ribbon up until bottom of ribbon passes completely through the ribbon vibrator slots and then down to nestle ribbon in ribbon vibrator properly.

- h) Take out unnecessary slack in ribbon by winding either spools. Replace top cover.

18. Carriage Lock Lever

Carriage Lock Lever is provided to lock the carriage at the center position for the purpose to keep the carriage from moving either left or right when stored in the carrying case.

- a) Push the carriage lock lever up.
- b) Depress carriage release button and move carriage lightly as far as it goes until it completely stops with a clicking sound at the center position.

19. Cleaning

Keep your machine as clean as possible to type clean-cut letters and maintain smooth movement. To clean your machine, first lift up the top cover and brush the types with brush or type cleaner.



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